



HOWELL SHOOTING CLUB, INC.
10712 Church Road · Yorkville, IL 60560 USA
Tel: 815-475-2582 · email: info@howellshootingclub.com

Krisda Jirochvong, Membership Chairman
Tel: 630-892-1923, E-mail: kjirochvong@howellshootingclub.com

Dear fellow shooting sports enthusiast:

In response to your inquiry regarding membership in the Howell Shooting Club I am attaching the following documents:

- Application procedure for new members
- New member application form
- Safety exam
- Range checkout form
- Map with directions to the club
- Constitution, Bylaws and Operating Rules

New members are required to attend at least one General Membership meeting which is held at 9:30 AM on the first Sunday of every month. However, due to holidays and scheduled events, some months may not have a meeting so it's best to check before coming to the club. In addition, all new members must be checked out by the club's Range Safety Officer.

When you're ready to join the club you should bring the completed application, completed safety exam based on the Member Handbook and a check in the appropriate amount for membership, initiation and work fee with you to a monthly meeting. In addition, you must bring photocopies of your current State of Illinois FOID card and current NRA membership card.

If you are not an NRA member I can sign you up over the phone with a credit card or at the meeting with a credit card, check or cash. As an official NRA recruiter I can offer you a \$10 discount on both new and renewal NRA membership fees.

Please feel free to call me should you have any questions. Thank you for your interest in Howell Shooting Club.

Best wishes,

Krisda Jirochvong

Attachments



Application Procedure for New Members

Joining the Howell Shooting Club is a simple three part process: (1) Complete and assemble the required paperwork, photocopies, and membership fees; (2) Attend a General Membership Meeting and introduce yourself; and, (3) participate in a range orientation with a Board Member.

1. Complete and assemble the required paperwork, photocopies, and membership fees.

- Complete the HSC New Member Application; read and sign the club waiver on the back of the application form.
- Complete the Safety Exam. The exam is “open book;” answers to the exam are found in the Club By-Laws and Operating Rules.
- Make photocopies of your current Illinois FOID and NRA Membership cards.
- Based on the HSC Fee Schedule, write a personal check or obtain a money order payable to “Howell Shooting Club” for membership fees.
- Bring the application, exam, photocopies, and check or money order to a general membership meeting.

2. Attend a General Membership meeting and introduce yourself.

Meetings are held the first Sunday of each month at the HSC clubhouse (see enclosed directions). NOTE: In some months, General Membership meetings are cancelled due to a variety of circumstances. Please call, write, or otherwise contact a Board Member beforehand to ensure that the meeting you plan to attend has not been cancelled. A Provisional Membership may available for those times when the General Membership meeting is cancelled. New members are subject to a one year probationary period. See the HSC By-Laws for more information.

3. Participate in a range and facility orientation with an HSC Board Member.

This is an informal walk-around, usually with the club Range Safety Officer, of the club range and facilities. The orientation includes sign-n and sign-out procedures, individual range rules and use, and discussion of range safety rules. NOTE: New or inexperienced shooters may be required to attend a basic NRA course at the discretion of the RSO or Board Member providing the orientation.



New and Renewing Membership Fee Schedule

New Individual and Family Memberships

Individuals and families joining the HSC may do so at any time during the year. New members must pay a \$75 initiation fee, a \$75 work fee, and the applicable membership fee depending on the time of year. The Howell Shooting Club's (HSC) fiscal calendar begins April 1st and runs until March 31st of the following year. The full membership fee applies for those joining from April 1st through June 30th. Membership fees are prorated beginning July 1st. The work fee is waived each succeeding year, and refunded for non-renewing members, if the member completes at least 16 hours of club-related work during the year. New members are subject to a one year probationary period. See the HSC Bylaws for more information.

First Year Individual Membership Fee Schedule

Membership Fee	General Membership Meeting	Total Due
\$100	April, May, June	\$250
\$90	July	\$240
\$80	August	\$230
\$70	September	\$220
\$60	October	\$210
\$50	November	\$200
\$40	December	\$190
\$30	January	\$180
\$20	February	\$170
\$10	March	\$160

First Year Family Membership Fee Schedule

Membership Fee	General Membership Meeting	Total Due
\$125	April, May, June	\$275
\$115	July	\$265
\$105	August	\$255
\$95	September	\$245
\$85	October	\$235
\$75	November	\$225
\$65	December	\$215
\$55	January	\$205
\$45	February	\$195
\$35	March	\$185



Individual and Family Membership Renewals

The Howell Shooting Club's (HSC) fiscal calendar begins April 1st and runs until March 31st of the following year. Due to insurance and liability concerns, and in accordance with the Club Constitution, renewal fees must be received by the Membership Chairman by March 31st to avoid cancellation of your membership. See the Club Constitution for more information.

The \$75 work fee will be waived if the member completed at least 16 hours of club-related work during the year. Otherwise, the work fee will be assessed.

Renewing Individual Membership Fee Schedule

Membership Fee	Work Requirement Met Total Due	Work Requirement Not Met Total Due
\$100	\$100	\$175

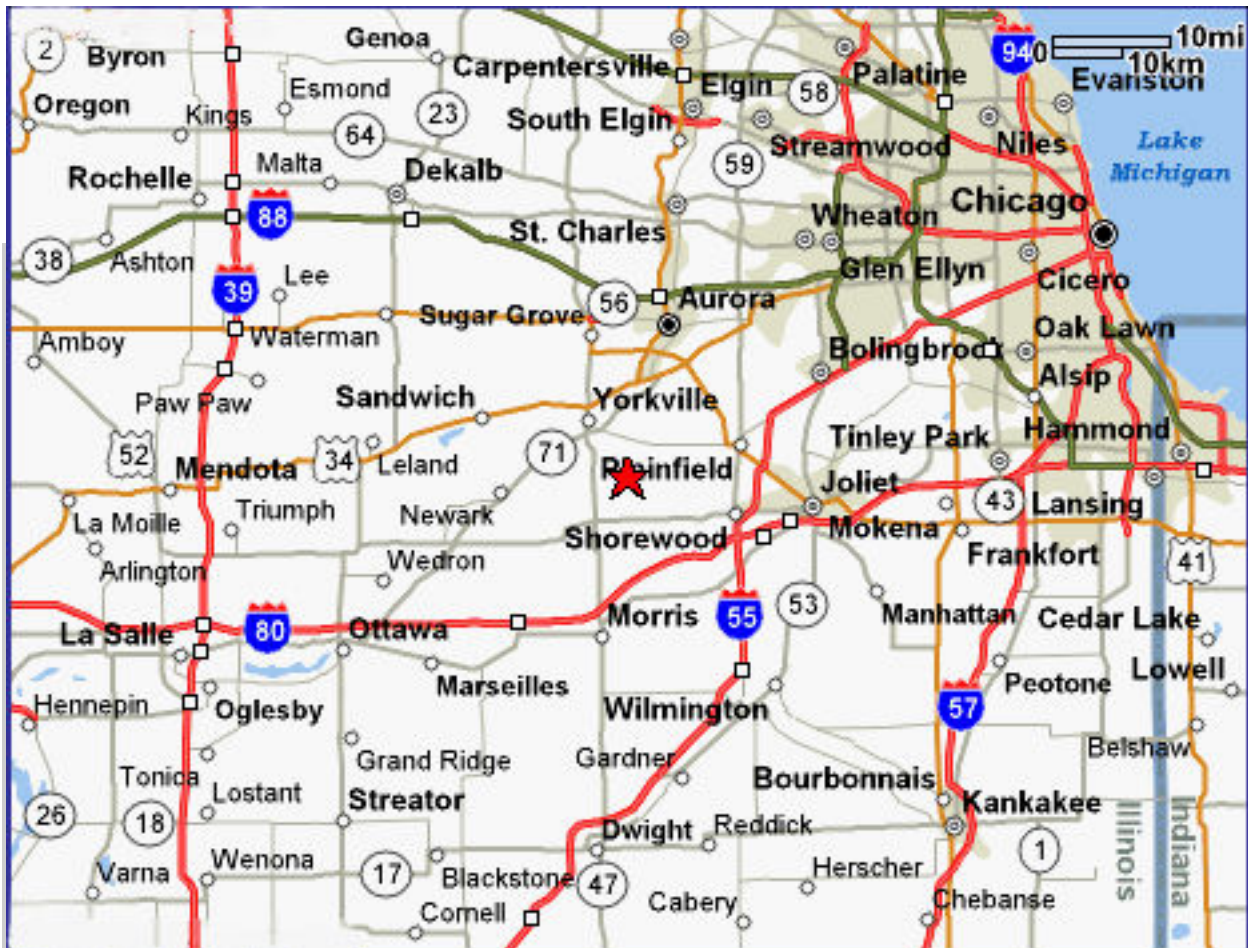
Renewing Family Membership Fee Schedule

Membership Fee	Work Requirement Met Total Due	Work Requirement Not Met Total Due
\$125	\$125	\$200



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Directions to the Howell Shooting Club



From the Northern Suburbs:

Take IL Route 59 south through Plainfield to Caton Farm Road (about 3 miles south of Plainfield). At the stop light (Caton Farm Road) turn right (west) and drive approximately 8 miles to a stop sign at Grove Road. Proceed through the stop sign and take a right on the second road on your right (Church Road). Proceed 2/10ths of a mile to the first driveway on your right. You should be able to see a sign for the Howell Shooting Club. The parking area will be on the left just before the house.

From the Southern Suburbs:

Take IL Route 59 north to Caton Farm Road. At the stop light (Caton Farm Road) turn left (west) and drive approximately 8 miles to a stop sign at Grove Road. Proceed through the stop sign and take a right on the second road on your right (Church Road). Proceed 2/10ths of a mile to the first driveway on your right. You should be able to see a sign for the Howell Shooting Club. The parking area will be on the left just before the house.



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Application for New and Renewing Membership

Name: _____ **Individual Membership** **Family Membership**

Family Members: _____
 (For Family Membership Only)

Street Address: _____

City: _____ **State:** _____ **Zip:** _____

Home Phone: _____ **Cell:** _____ **E-Mail:** _____

License Plate # (mandatory) _____ **Newsletter/Club Information Preference:** _____ **Website/E-mail** **US Mail**

Firearms Instructor Ratings and Certifications: _____

Work Responsibilities:

Members are expected to participate in at least 16 hours of Board Approved work projects each year. A fee of \$75 is collected in advance and repaid at the end of the year, or applied against the following year's membership to those members who meet the 16 hour requirement. Please check the areas you would find best suited to your skills and talents.

HSC Work Committees		HSC Youth Camp Activities	
<input type="checkbox"/>	Range Maintenance	<input type="checkbox"/>	Cooking/Food Preparation
<input type="checkbox"/>	Facilities	<input type="checkbox"/>	Firearms Instructor
<input type="checkbox"/>	Grounds	<input type="checkbox"/>	Range Officer
<input type="checkbox"/>	No work committee (\$25 non refundable fee in addition to \$75 work fee)	<input type="checkbox"/>	Chaperone
		<input type="checkbox"/>	Camp Counselor
<input type="checkbox"/>	I would be interested in chairing a work committee	<input type="checkbox"/>	Medical Assistant
		<input type="checkbox"/>	Camp Set-up/Teardown
		<input type="checkbox"/>	Maintenance
		<input type="checkbox"/>	Planning & Coordination



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HOWELL SHOOTING CLUB

Safety Exam

Name:	
Member Number:	

Instructions:

- 1. This test is open book. Use the Bylaws and Operating Rules provided in the membership packet.**
- 2. Circle T or F for questions 1 through 18.**
- 3. Circle the letter corresponding to the most correct answer for questions 19 through 27.**

1. T F Members of the Howell Shooting Club must maintain a current membership in the National Rifle Association.
2. T F Membership renewal information is due to the Club Membership Chairman before midnight of June 15th of each year.
3. T F All guests must sign the Waiver of Liability prior to entering any range area.
4. T F Work fees are waived for each succeeding year of membership if the member completes at least 1 hour of Board-approved Club-related work in the preceding Club fiscal year.
5. T F The speed limit on the property is 25 miles per hour.
6. T F All shooters using the range but not participating in a scheduled Club event will sign in and out.
7. T F Members are encouraged to bring alcoholic beverages and other controlled substances to the property.
8. T F For general shooting purposes, the ranges are open Monday through Saturday, 8:00 a.m. to sunset.
9. T F Club members are encouraged to leave targets, frames, and accessories on the range when they are finished with shooting for the day.
10. T F Members and their guests are required to conduct themselves in such a manner as to insure a safe, courteous, and common sense environment at all times.
11. T F All members are responsible for enforcing and reporting violations of range and safety rules to the RSO or any Board member.
12. T F Only guests are allowed to use fully automatic firearms on Club ranges.
13. T F When the farmer is working the field, the shooter has the right of way.
14. T F Firearms should always be handled as if they are loaded.
15. T F Muzzles must always be pointed in a safe direction.
16. T F Never shoot at anything you have not positively identified.
17. T F Trash targets such as bottles or cans are permitted on Club ranges.
18. T F Only one firing line is allowed at any one time on a range.
19. T F Each guest must pay a \$5 guest fee after their first visit.

HOWELL SHOOTING CLUB

Safety Exam

20. Members are responsible for providing the following current information to the Board of Directors:
- Member's address and telephone number.
 - Expiration date for FOID cards (if a resident of Illinois).
 - Expiration date for NRA membership.
 - None of the above.
 - All of the above.
21. All Illinois residents must have in their possession a current Illinois FOID while handling firearms unless:
- They are minors under the direct supervision of a responsible adult who holds a current FOID card.
 - They are enrolled in a Club sponsored NRA shooting course.
 - The firearm is unloaded
 - Both a and b.
 - All of the above.
22. With respect to guests of Members:
- The guest fee is free for the first visit and \$5.00 per day thereafter.
 - As many as 5 guests per member are permitted on the firing line at the same time.
 - The hosting member is must keep their guests under their direct supervision.
 - Both a and c.
 - None of the above.
23. All members must display the following form(s) of ID when using Club facilities:
- Original birth certificate.
 - Driver's license.
 - Club membership card.
 - Passport.
 - Illinois FOID card.
24. Vehicles are to be parked in designated areas with the following exceptions:
- Vehicles displaying handicapped placard or plates may be parked in designated handicapped spots.
 - Vehicles may be parked in the driveway during snowstorms.
 - Vehicles may be parked in the barn in inclement weather.
 - Vehicle designated as the emergency vehicle for a Club sanctioned event may park next to the range.
 - Both a and d.

HOWELL SHOOTING CLUB

Safety Exam

25. Members should:

- a. Call “THE LINE IS HOT” prior to shooting.
- b. Allow time for other shooters to apply hearing and eye protection before shooting.
- c. Frequently call for the line to clear so that targets may be checked.
- d. Consider the needs of the members and guest sharing the range.
- e. All of the above.

26. Jacketed ammunition may be used:

- a. On paper targets and bowling pins.
- b. Head on to steel targets at a minimum of 10 yards for IPSC and IDPA.
- c. Head on to steel targets at a minimum of 25 yards for IHMSA.
- d. None of the above.
- e. All of the above.

27. Club ranges are operated “cold.” This means:

- a. Shooting is not allowed in July and August.
- b. Firearms must be unloaded unless on the firing line.
- c. Shooting is only permitted during the winter months.
- d. Loaded firearms are not authorized anywhere on Club premises except on the firing line.
- e. Both b and d.

28. Firearms may be handled off the firing line under the following conditions:

- a. The person handling the firearm is a certified marksman with at least 10 years of firearms training.
- b. Only in designated Safety Areas.
- c. The caliber of the firearm is less than .45.
- d. Only when the firearm is unloaded.
- e. Both b and d.

HOWELL SHOOTING CLUB
Safety Exam



**HOWELL SHOOTING CLUB
MEMBER
RANGE SAFETY ORIENTATION FORM**

Member Name _____
Date ___/___/___
Membership No. _____
Instructed By _____

SAFETY BASICS and ZONING RULES

1. ALWAYS KEEP THE GUN POINTED IN A SAFE DIRECTION. On the firing range this means the gun must always be kept pointed downrange.
2. ALWAYS KEEP YOUR FINGER OFF THE TRIGGER UNTIL READY TO SHOOT. You must overcome the natural tendency to rest your finger on the trigger. Actively place your finger securely outside of the trigger guard and along the frame of the gun.
3. ALWAYS KEEP THE GUN UNLOADED UNTIL READY TO USE. Keep you gun unloaded, with the action open until ready to use. Immediately check whether a gun is loaded when you pick it up (even is you were the one that put it down).
4. GUNS MUST BE ENCASED OR HOLSTERED UNTIL ON THE FIRING LINE. Guns out of cases or holsters must be unloaded, with actions open (when possible) until ready for firing. Uncased, unholstered guns may be handled away from the range ONLY AT THE DESIGNATED SAFETY AREAS. No ammunition is permitted in the Safety Areas
5. NO FULL METAL JACKET AMMUNITON MAY BE FIRED AT METAL TARGETS due to ricochet danger.
6. EYE AND HEARING PROTECTION shall be utilized by anyone in proximity to a range.
7. Zoning Rules prohibit Centerfire Rifles* or the firing of ammunition with a velocity over 2,700 feet per second. *(Centerfire rifles may be sighted in under the direct supervision of a Board member or the landowner. A maximum of 10 rounds may be fired during the sight-in process.)
8. FARMER RIGHT-OF-WAY. When a farmer is working a field adjacent to the club, move to a berm or range away from the farmer or, suspend shooting as necessary.

NATIONAL RIFLE ASSOCIATION

Howell Shooting Club is a 100% NRA club. Follow NRA guidelines and training programs. This is a COLD RANGE (See #4 above).

PARKING

West of Pine trees.
You may drive to berms to drop off equipment ONLY when ground is dry.
Handicapped parking is posted at the berms and may be so utilized.

PORT-A-POTTY

Located between the Armory and Clubhouse.

**HOWELL SHOOTING CLUB
MEMBER
RANGE SAFETY ORIENTATION FORM**

SIGN-IN PROCEDURE

Members are to complete the form in the Sign-in book. Be sure to sign-out, noting the time.

A non-member may shoot as the Guest of a member. The Guest must use the Sign-in book just as the member does. In addition, Guests are required to fill out the Waiver Form provided. *Guests are free the first visit and \$5 each subsequent visit.* The guest fee should be placed in the box provided inside the sign in shed.

The Member must never leave his guest unattended with a firearm.

ARMORY

Used for storage of Club equipment.
It is accessible by a Club Officer or for special reason.

CLUB HOUSE

Used for meetings and shelter from weather.
The heater and air conditioner may be used, and must be turned off when done.

RANGE AREAS (General)

Guests are always under the direct supervision of a member.
Police any area where you shoot. Suggest you lay out tarp to collect brass.
Waste brass should be deposited in marked containers. Misfired or damaged rounds should be placed in appropriately marked containers for disposal.

TRAP RANGE

Boundaries:
 West boundary: East end of trees.
 East boundary: Trap House
Considerations: Corn Crop to south – move trap back to clear corn.
Stones: Regulation trap positions.
Trap House: 8 gauge steel.
NEVER leave cocked traps unattended.

HOWELL SHOOTING CLUB
MEMBER
RANGE SAFETY ORIENTATION FORM

SOUTH BERM

Storage Shed.

Pepper Poppers (18" – 4' tall like bowling pins) any caliber NO FMJ.

Falling target rail: .22 cal only.

Paper targets:

Metal stands.

1" x 2" x 4' wood supports.

Staple gun,

Cardboard – mount low.

Paper target.

Remove cardboard, staples and targets when done. Replace in storage shed.

Burn pile (back berm) for unserviceable supports and cardboard.

Steel Targets:

Minimum distance - 10 yards.

Shoot straight on to preclude ricochet.

Jacketed Ammunition may be used on steel targets provided it is shot head-on at a minimum of 10 yards for IPSC and IDPA and 25 yards for IHMSA.

Bowling Pins:

Minimum distance – 8 yards.

Burn pile (back berm) if they can no longer stand up.

ARCHERY RANGE

Place tarp back on straw when finished.

Be aware of persons using 100 yard range to your left (flyers).

100 YARD RIFLE RANGE

CAUTION: No staggered firing line with Back Berm.

Place targets at the berm of the 100 yard range. Move your table to the desired distance from the target.

.22 caliber rimfire rifle.

Pistol.

BACK BERM

Storage Shed

Plate rails.

Any pistol caliber.

NO FMJ

Bowling pins

Minimum distance - 8 yards.

Burn pile – if they can no longer stand.

**HOWELL SHOOTING CLUB
MEMBER
RANGE SAFETY ORIENTATION FORM**

FRONT BERM

CAUTION: Back Berm Occupied: .22 caliber standing targets.
NO METAL TARGETS WHEN BACK BERM IS OCCUPIED (Ricochets)

SOP

At least one range is to be kept open for member use.
Club closes for 3 days for NRA Youth Camp.
Club can be closed by any Board Member.

SAFETY BEHAVIORAL STANDARDS

Disruptive behavior, and /or failure to obey instructions at range events is considered a safety violation. Attendee may be removed from the event.
Class Instructors or Event Supervisors have the authority to enforce this standard.

I have been checked out on the proper use of the Howell Shooting Range and agree to abide by the established rules and procedures and have received a copy of the Membership Handbook containing the Constitution, Bylaws and Operating Rules.

MEMBER'S PRINTED NAME: _____

MEMBER'S SIGNATURE: _____

UPDATE OR CHECKOUT DATE: _____

RELEASE, WAIVER, INDEMNIFICATION, HOLD HARMLESS, AND ASSUMPTION OF THE RISK AGREEMENT

Whereas, in return for instruction in firearms, use of premises, and for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Undersigned agrees to the following:

The undersigned agrees to indemnify, hold harmless and defend the HOWELL SHOOTING CLUB, INC. and any of the property owners and heirs, the assigned firearms instructors, staff, directors, officers or agents (hereinafter HSC) from any and all fault, liabilities, cost, expenses, claims, demands, instruction; the Undersigned's participation in the course; the course of instruction; the range, buildings, land and premises used for the course of instruction (hereinafter the Premises); the Undersigned's presence on or the use of said premises; and any and all acts of omissions of the Undersigned. And should any such claim, demand or lawsuit arise or be asserted in any way whatsoever related thereto, whether arising under the laws of the United States or of any State, or under any theory of law or equity, the Undersigned will indemnify, hold harmless and defend the HSC from any and all costs, expenses, or liability including, but not limited to, the cost of any settlement or judgment made or rendered against the HSC whether individually, jointly, or in solido with the Undersigned, together with all costs of court and other costs or expenses incurred in connection with any such claim, demand, lawsuit, including lawyer's fees.

The Undersigned furthermore waives for himself/herself and his/her executors, administrators, assignees or heirs, any and all rights and claims for damages, losses, demands, and any other actions whatsoever, which he/she may have or which may arise against the HSC (including, but not limited to, any and all injuries, damages or illnesses suffered by the Undersigned or the Undersigned's property) which may, in any way whatsoever, arise out of, be related to or be connected with: the course of instruction; the Premises, including any latent defect in the Premises; the Undersigned's presence on or the use of said Premises; the Undersigned's property (whether or not entrusted to the HSC); and the discharge of firearms. The HSC shall not be liable for, and the Undersigned agrees, on behalf of himself/herself and his/her executors, administrators, assignees or heirs, hereby expressly releases the HSC from any and all such claims.

The Undersigned hereby expressly assumes the risk of entering the Premises and of taking part in activities on the Premises which include, but are not limited to, instruction in the use of firearms, the discharge of firearms and the firing of live ammunition.

The Undersigned furthermore hereby acknowledges and agrees that he/she has read, understands and will at all times abide by all HSC range rules and procedures.

This instrument binds the Undersigned and his/her executors, administrators, assignees or heirs.

Undersigned

If Undersigned is under age 21, parent or guardian must also sign.

Signature

Parent or Guardian

Legible Printed Name

Legible Printed Name

Date

Date